



**DIRECTORATE OF ACCOUNTS & TREASURIES
FINANCE DEPARTMENT, JAMMU**

Tele/Fax:- 0191-2598752, 2598753

Email jdatjmu@gmail.com

CIRCULAR

MOST IMPORTANT

Subject : Regarding unutilized figures.

It has been observed in the "Daily liability Statement" that some of the treasuries are not recording actual un-utilised figures in the Daily liability format. It is reiterated that as per the format the columns 9 to 16 pertains to Distribution of the last day's liability and column 17 shows actual figures unutilized.

As such, it is once again impressed upon all the City/District Treasury Officers/Treasury officers of Jammu Province that while sending Daily liability actual unutilized figures should be accounted for which may be due to slow/non functioning of Treasury Net Application or otherwise. However, in case if any of the treasuries are found not showing of actual unutilized figures in the **Daily Liability Statement**, disciplinary action as warranted under rules shall be taken against the officer, as the unutilized figures have to be reconciled by the higher authorities with the actual amount debited.

As such, the instructions must be adhered to in letter & spirit.

No: DATJ/Circular/2020-21/ 7712-7771

Dated:- 16-03-2021


Director

**Accounts & Treasuries
Jammu.**

Copy to the:-

- 1/ The Director General Accounts & Treasuries, Finance Department (J&K Jammu).
- 2/ All District/City/Muffasil Treasuries for strict compliance.
- 3/ Office Circular file.

8/c
35